

GLENFIELD PARISH COUNCIL

Park House, Stamford Street, Glenfield, Leicester, LE3 8DL

Telephone: 0116 231 2498



I hereby give notice that a Meeting of the **Finance and Audit Committee** will be held in the **Committee Room** at Park House, Stamford Street, Glenfield, Leicester, LE3 8DL on **Monday 14th January 2019 at 7.00 pm**

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

Ms Beverley Greenwood. MSc. MBA. BSc. PSLCC
Parish Manager

Dated: 4th January 2019

AGENDA

- FIN/27/18-19 **Apologies**
- FIN/28/18-19 **To receive disclosures of interests from members** (i.e. the existence and the nature of those interests in respect of items on this agenda).
- FIN/29/18-19 **To approve as a true record of proceedings and sign the minutes of the meeting of the Finance & Audit Committee held on Monday 10th December 2018**
- FIN/30/18-19 **Public Participation:** To allow members of the public to ask questions in respect of the items listed on this agenda.
- FIN/31/18-19 **Review of 3rd quarter financials 2018/2019**
- FIN/32/18-19 **To consider the draft annual budget for the financial year 2019/2020**
- FIN/33/18-19 **To consider the Precept for the financial year 2019/2020**
- FIN/34/18-19 **Review of Procedures, Policies and Regulations**
- a) annual review of the Internal Control Procedures;
 b) annual review of the Financial and Corporate Risk assessment for 2019;
 c) Standing Orders
- FIN/35/18-19 **Financials**
- i) To further consider and approve a revised contract term in respect of an upgrade to the existing telephony system at Park House and the Sports ground, Gynsill Lane (term of contract 3yrs/5 yrs).
- FIN/36/18-19 **Date of Next Meeting**
 The next meeting of the Committee will be advised in due course.

The press and the public are welcome to attend

This notice to be posted or delivered to the usual residence of each councillor or by email at least three clear days before the meeting requiring all councillors to attend and specifying the business to be transacted (para 10(2) (b) Schedule 12, LGA 1972)